

**Sample Request from Plan Owner to IRA Administrator for
Qualified Charitable Distribution (QCD) to Wilder**

Be sure to contact your plan provider to determine the most efficient way to send this letter of instruction to them.

IRA Company Name and Address

Date

RE: Request for Qualified Charitable Distribution from my IRA for the 20____ Tax Year

Dear IRA Custodian:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account # _____ as authorized by Section 408(d)(8) of the Internal Revenue Code.

Please issue a check in the amount of \$ _____ payable to the Amherst H. Wilder Foundation and mail it to:

Amherst H. Wilder Foundation
Advancement Office
451 N. Lexington Pkwy.
Saint Paul, MN 55104

Wilder's tax identification number is 41-0693889.

In your transmittal to Wilder, please include my name and address as the donor of record in connection with this distribution and indicate that this distribution should be used in support of _____ *(if you wish to designate your gift to a program within Wilder, otherwise it will be unrestricted).*

It is my intention to have this transfer be a Qualified Charitable Distribution (QCD) that will qualify for exclusion from my taxable income during the 20____ tax year. Therefore, it is imperative that this distribution be postmarked no later than December 31, 20____.

Please copy me on your transmittal. Thank you for your assistance with this matter. If you have any questions or need to contact me, I can be reached at *(phone, email)*:

Sincerely,

Signature

Home Address

Print Name

City, State Zip